

**DAYANANDA SAGAR UNIVERSITY**  
**SCHOOL OF ENGINEERING**

**TEACHING PROCESS - CONINGENCY PLAN**

1. Teaching Plan & Schedule has been prepared by each course coordinator for the period 14th March to 04 May 2020.
2. In case of a course being taught by Multiple Teachers for different classes, all these teaching staff have to follow the same "Teaching Plan" along with uniform Internal Assessment for all the classes.
3. Courses where FOUR COMPLETE UNITS are not taught by 1st April 2020, Extra care is to be taken to make sure that Units 4 & 5 are taught to their completeness in the next four weeks.
4. In case of PLAN-A (assuming that students come back to attend classes by 15th April 2020), face-to-face classes will be conducted from 15th April to 04 May 2020. Departments will have to plan for a Customized Time Table to take care of completing the syllabus for all courses for the period 15th April to 04 May 2020. The topics taught through on-line/off-line mode will have to be re-visited during face-to-face engagement to make sure that students are well prepared for the Semester End Examination.
5. **Lab Sessions:** Dedicated and customized Lab sessions will be announced to make sure that students conduct Labs On-Campus during the period 15th April to 4th May.
6. Test-2 : Has to be a Sit-In Test conducted in Campus-3. Only Assignments can be offline submissions. The date will be announced based on the situation on 14th April 2020.
7. Teaching Plan announced by the course coordinators has to include text Book Mapping.
8. SoE will be working on all Saturdays and if required, an extended HOUR on other week days, after 14th April 2020.
7. Teachers will have to update the lecture notes on Moodle or on other LMS platforms at least twice a week.
8. FINAL YEAR PROJECT (B.Tech & M.Tech):
  - Project Guides will have to monitor the progress on a weekly basis. It is mandatory to maintain the weekly progress reports (the template has already been provided).
  - A Common "Project Report" format will be created very soon and distributed to all the departments.
  - Guides to make sure that weekly progress review meetings are conducted through audio/video conference calls till such time that the students return back to campus.
  - If enough care is not taken by the Guides, the quality of the project work will suffer, in view of the current crisis. Project Guides have to exercise at most care to make sure that the Quality of Projects are not compromised.
9. Updates will be published on the DSU Webpage as and when some changes are necessitated.
10. The Individual course coordinator details are provided along with this Note. Students are required to be in regular touch with the course coordinators to make sure that they are in sync with the teaching/learning activities.

For General Queries regarding academic matters, students can directly contact the respective university officers as per the details below:

**First Year B.Tech Program:**

- Physics Cycle: Dr.Yogesh Kalegowda (yogesh-phy@dsu.edu.in)
- Chemistry Cycle: Dr.Ashoka (ashok-chem@dsu.edu.in)

**Higher Semesters of B.Tech, BCA & M.Tech Program (Department Chairpersons):**

- Aerospace Engg : Dr. B.V.N. Ramakumar (chairman-ae@dsu.edu.in)
- Computer Science & Engineering: Dr. Banga M.K (chairman-cse@dsu.edu.in)
- Computer Science & Technology : Dr. Sateesh T.K (chairman-ct@dsu.edu.in)
- Electronics & Communication Engg: Dr. Vaibhav Meshram (chairman-ece@dsu.edu.in)
- Mechanical Engineering: Dr. M.S.Rajagopal (chairman-me@dsu.edu.in)
- Computer Applications: Dr. VasanthiKumari P (vasanthi-bca@dsu.edu.in)

(Dr.A.Srinivas)  
Dean, School of Engineering

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