

Student Manual – How to Apply for a Pre-Convocation Application

Follow the steps below to submit your Pre-Convocation Application through the ERP portal.

Step 1: Login to the ERP Portal

Select Student.

Enter your Username and Password.

Click Login.

DAYANANDA SAGAR UNIVERSITY | Online

Admissions Open For July 2026 Batch

MBA | MCA | BBA | BCA | B.Com

UGC Entitled A+ GRADED 75th ANNIVERSARY

Role
☐ Staff ☒ Student

Username
Email / Enrollment No. / Application No.

Password
Password
☐ Show Password

Login Forgot Password

Please use Google Chrome for better experience

System will be under maintenance everyday between 11:55 PM to 12:30 AM.

+91 9880147004 admissions@dsuonline.com www.dsuonline.com

Step 2: Navigate to Exam → Convocation Registration.

Dayananda Sagar University

Hi, SAPTADEEP PAUL

Elective registration Feedback Log Book Transport Dashboard Timetable Exam IA Event Hostel Mentoring Fee

Study Material Other

Dashboard SAPTADEEP PAUL

Activate Your Mobile Application

Activate

Revaluation Application

Admit Card

Result

Result View

Supplementary Registration

Convocation Registration

Circular

Circular

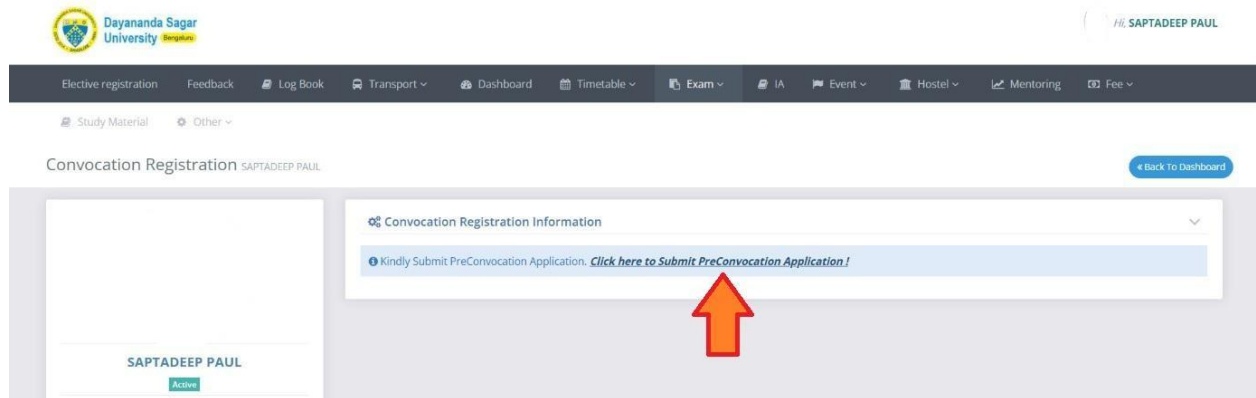
LMS Notification Student Announcement

SSP scholarship portal is opened for the academic year 2026-27

Circular

Circular

Step 2: Click 'Click here to Submit PreConvocation Application!'



Dayananda Sagar University

Convocation Registration

Kindly Submit PreConvocation Application. [Click here to Submit PreConvocation Application!](#)

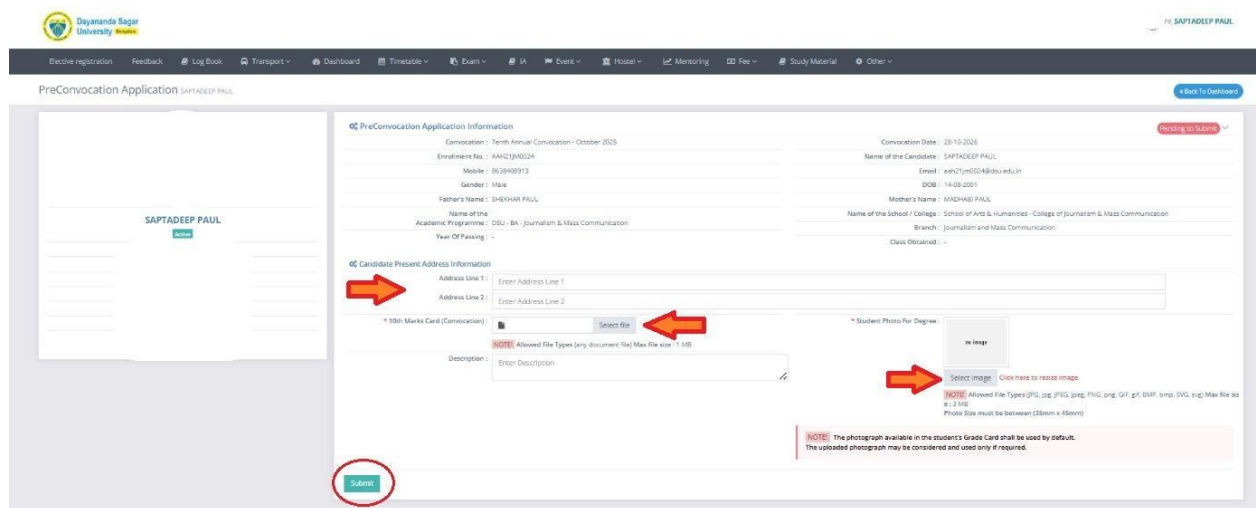
Step 3: Fill in the Application

Edit Address Line 1 and Address Line 2, if any changes are required.

Upload the required 10th Marks Card.

Upload a passport-size photograph.

Click Submit.



PreConvocation Application

Candidate Information

Address Line 1: Enter Address Line 1

Address Line 2: Enter Address Line 2

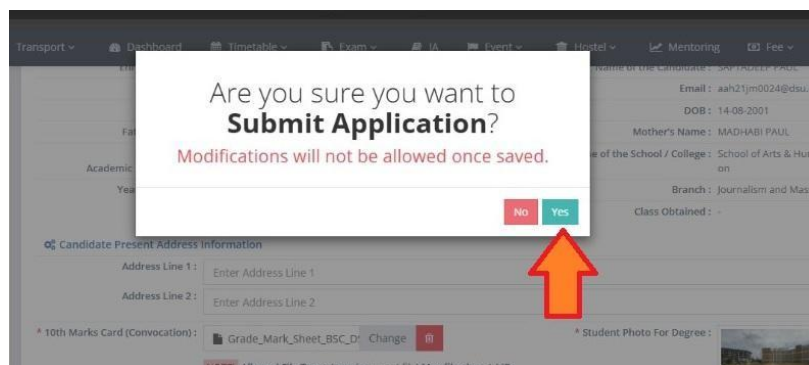
* 10th Marks Card (Convocation): Select file

* Student Photo For Degree: Select image

Submit

Step 4: Confirm Submission

Review the entered details and click Yes to confirm submission.



Are you sure you want to Submit Application?

Modifications will not be allowed once saved.

No Yes

Step 5: Application Submitted

After successful submission, the status changes to 'Application Submitted'. Click Print to download/print the application.

PreConvocation Application Submitted.

Print

Back to Dashboard

Convocation Details:

Convocation No.:
Name of the Candidate:
Mobile:
Gender:
Father's Name:
Name of the Academic Programme:
Year Of Passing:

Candidate Personal Address Information:

Address Line 1:
Address Line 2:
* Upload Marks Card (Convocation):
Description:

Convocation Date: 28-11
Name of the Candidate:
Email:
DOB:
Mother's Name:
Name of the School / College:
Branch: Jn.
Class Cleared:

* Student Photo For Degree:

NOTE: The photograph available in the student's Grade Card shall be used by default. The uploaded photograph may be considered and used only if required.

Important Notes

- Ensure all mandatory fields are completed.
- Upload documents in the prescribed format and size.
- Verify all information before clicking Submit.
- Once submitted, modifications are not allowed.
- Keep a printed copy of the submitted application for future reference.